

Summer 8-13-1974

Proficiency Examination Policy Statement

Academic Senate
Illinois State University

Follow this and additional works at: <http://ir.library.illinoisstate.edu/senateminutes>



Part of the [Higher Education Administration Commons](#)

Recommended Citation

Senate, Academic, "Proficiency Examination Policy Statement" (1974). *Academic Senate Minutes*. Paper 235.
<http://ir.library.illinoisstate.edu/senateminutes/235>

This Article is brought to you for free and open access by the Academic Senate at ISU ReD: Research and eData. It has been accepted for inclusion in Academic Senate Minutes by an authorized administrator of ISU ReD: Research and eData. For more information, please contact ISUReD@ilstu.edu.

The Academic Standards Committee (Friedhoff, Johnson, Keeley, Lorber, McCoy, Carr, Holburg, Mink, Frieberg) endorsed the Proficiency Examination Policy Statement listed below during the August 6, 1974 meeting. This is the revision of the policy statements discussed during the Academic Standards Meetings of July 19, 26, and August 6, 1974.

UNDERGRADUATE PROFICIENCY EXAMINATION POLICY RECOMMENDATION
FROM ACADEMIC STANDARDS COMMITTEE

This policy statement does not pertain to nor include CLEP examinations.

Undergraduate students who have attained knowledge by independent study, or through experiences not necessarily related to official college class work, might have this knowledge recognized by the University. In order to recognize this knowledge, continuation and expansion of the present program of demonstrated proficiency at the undergraduate level is desirable. The main concern is that a person demonstrate a level of achievement consonant with that expected in a particular course or courses and not with the manner in which this level was achieved.

The Academic Standards Committee, therefore, recommends the following:

Continuation and expansion of the program of demonstrated proficiencies in order to obtain course credit in curriculum requirements or electives.

1. Each department shall establish the manner and level at which a student shall be judged proficient in a way that is similar to the type and quality of examinations(s) (including difficulty level and cut-off points) typically used in the determination of the final course grade. The minimal level at which a student is to be judged proficient shall be equivalent to a grade of "C" in the course.
2. Each department shall have proficiency examinations for all 100 level courses regularly listed in the catalog (excluding seminars).
3. A comprehensive statement of course objectives should be available to all students for each course for which proficiency examinations are given. (Only after examining the course objectives should a student consider whether or not he/she should elect to be examined as proficient in the course under consideration.)

4. Participation in proficiency examinations is open to all students admitted to Illinois State University. There are no eligibility requirements for being allowed to take a proficiency examination except for course prerequisites.
5. Credit granted for proficiency examinations will not have a letter grade assigned; therefore, the grade point average will not be affected.
6. Credit earned in proficiency examinations may not be used to raise grades or remove failures in courses already taken.
7. No course credit will be awarded for proficiency examinations which substantially duplicates previously earned high school or college credit.
8. A student will not be permitted to take a proficiency examination more than once.
9. Responsibility for the supervision and administration of the proficiency program shall rest in the Office of the Dean of Undergraduate Instruction or his designate.

Attached is a copy of a minority report that should be considered when looking at the proficiency examination policy statement.

cc: Academic Standards Committee
Dean Francis B. Belshe
Dean Arlan Helgeson
Dean Stan Rives
Dr. Patricia Chesebro, Academic Affairs Committee
Academic Senate
Student Government
Dr. Gene Jabker
Dr. Ron Halinski